

## COUNTY GOVERNMENT OF KITUI

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Tanathi Works Development Agency  
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**KITUI**

### MINISTRY OF ENERGY, ENVIRONMENT, CLIMATE CHANGE, FORESTRY, NATURAL AND MINERAL RESOURCES (MEECCFNMR)

#### TENDER NOTICE

The County Government of Kitui, through the Ministry of Energy, Environment, Climate Change, Forestry, Natural and Mineral Resources invites sealed bids for lease of Office Space within Kitui town for a period of 5 (Five) years from eligible bidders/Landlords who own property in Kitui town. The details of the tender are as shown here below;

S/N	TENDER NO.	TENDER DESCRIPTION	ELIGIBILITY
1	CGOKTI/MEECCFNMR/003/2023-2024	Lease of Office Space For Ministry Of Energy, Environment, Climate Change, Forestry, Natural and Mineral Resources for a period of 5 (Five) years – Kitui Town	Open

#### The specification for the office space is as follows;-

- i) The Office space should be between 4000- 5000 square feet.
- ii) Location should be within a radius of approximately 1km from Kitui County Administration Block and accessible by road.
- iii) The house should be located in a parcel of land of at least **1/2 acre** with secured Fence and a gate.
- iv) The House should have at least 4 (four) flush toilets.
- v) The House should have a parking area/space which can accommodate at least 15 Vehicles.
- vi) The building should have power and water connected to the mains.

- vii) The building should have an alternate source of water in the form of a borehole or rain water harvesting facilities including at least 2 water tanks of 10,000 litres each.
- viii) The Land owner should have proof of ownership of the land on which the building stands.

Tender documents with the **detailed requirements** may be downloaded free of charge from the County Government of Kitui website [www.kitui.go.ke](http://www.kitui.go.ke) or the Public Procurement Information Portal [www.tenders.go.ke](http://www.tenders.go.ke)

Interested bidders may obtain clarifications from the Supply Chain Management Office through email address [procurement@kitui.go.ke](mailto:procurement@kitui.go.ke)

Duly completed tenders should be enclosed in plain sealed envelopes clearly marked with Tender Number and Tender Name and deposited in the Tender Box situated at the ground floor of Governor's Administration Block, Savani Road Kitui Town on or before **Friday 17<sup>th</sup> November, 2023 at 12.00 Noon**. Late tenders will be rejected.

Tenders will be opened immediately thereafter in the presence of the Tenderers' designated representatives who choose to attend at the address specified above.

**CHIEF OFFICER**  
**ENERGY, NATURAL AND MINERAL RESOURCES**