COUNTY GOVERNMENT OF KITUI

PUBLIC SERVICE MANAGEMENT AND GENERAL ADMINISTRATION

TENDER NOTICE

TENDER NO: CGOKTI/PSMGA/001/2025-2026

NEGOTIATION NO. 2097429

PROVISION OF WORK INJURY BENEFITS INSURANCE

1.0 INTRODUCTION:

The County Government of Kitui intends to procure Work Injury benefits Insurance for County Government Officers in fulfillment of its obligations under the Employment Act that requires every employer to make provision for sufficient Work Injury Benefits Insurance to Employees.

2.0 THE OBJECTIVE

The purpose of the Tender is to invite all eligible registered Insurance Firms licensed by Insurance Regulatory Authority (IRA) to offer Insurance Services in Kenya to provide a Work Injury Benefits Insurance Cover for County Government Officers in the County Government of Kitui.

The successful Insurance Firm shall enter into a **One (1) year** contract renewable upon satisfactory performance in the first year.

Interested Insurance Firms are invited to submit their bids and are required to present written evidence of the following: -

1. Provide certificate of Registration or Incorporation.
2. Provide a valid tax Compliance Certificate from Kenya Revenue Authority.
3. Provide a valid single business permit
4. Provide a valid copy of underwriting certificate from Insurance Regulatory Authority (IRA)
5. Attach a valid evidence membership from Association of Kenya Insurers (AKI)
6. Bidders must **NOT** share a link in the IFMIS System during uploading of the documents.

The tender documents containing detailed information on the tenders can freely be downloaded from the County Government of Kitui Website (www.kitui.go.ke) or PPIP Portal: www.tenders.go.ke with effect from **16th March 2026.**

Bids shall be valid for a period of 140 days after bid opening. Tenders must be accompanied by bid security of **Ksh.450, 000.00 (Four Hundred and Fifty Thousand Shillings only)** in form of a bank guarantee or guarantee by Insurance Company registered and licensed by Insurance Regulatory Authority (IRA) listed by the Authority or a guarantee issued by the financial institution approved and licensed by the Central Bank of Kenya.

Completed tender documents **MUST** be submitted through the **IFMIS SUPPLIER PORTAL**: www.supplier.treasury.go.ke (http://www.supplier.treasury.go.ke) so as to be received on or before **27th March 2026 at 12:00 Noon. Tenderers will be required to submit One (1) complete hard copy (original)** which must be dropped at the tender Box situated at the entrance of the Governor's Administration Block Building, opposite the Kitui Central CDF Office on or before the tender closing date.

Original bid security must be submitted to the Office of the Director-Supply Chain Management Services situated at Governor's Administration Block or provide a mechanism to verify the securities such as QR codes or an online portal on or before **27th March 2026.**

NOTE: Bidders who may experience challenges in accessing and uploading their tenders in the IFMIS Tender Portal should contact the IFMIS helpdesk (Tel: 0800721477 /020480180) at the National Treasury.

AGNES MULEWA

ACCOUNTING OFFICER
PUBLIC SERVICE MANAGEMENT AND GENERAL ADMINISTRATION.