

COUNTY GOVERNMENT OF KITUI

Telephone: +254 711 398 522;
+254 711 398 533
Website: www.kitui.go.ke



Kitui County Public Service Board offices,
Prisons Road, Opposite KEFRI entrance,
P.O Box 33- 90200
KITUI

KITUI COUNTY PUBLIC SERVICE BOARD

HEAD OF DEPARTMENT RECOMMENDATION FORM

To be submitted in respect of each shortlisted candidate in the Kitui County Public Service before the interview date.

TO BE COMPLETED BY THE HEAD OF DEPARTMENT / SUPERVISOR

Name of candidate:Gender [M/F]
(Surname) First Name Other Name(s)

ID No/Passport No: Personal No:

Vacancy/Post applied for: Vacancy No.....

Date of first Appointment.....

Ministry/Department:

Current Post.....Job Group..... Date promoted.....

Number of years in the current post.....

I recommend/do not recommend the candidate for the vacancy.

Remarks:

.....
.....
.....
.....

Please indicate the last two years' Performance Appraisal ratings for the candidate..... (%)(%)

Name of Head of Department / Supervisor Personal Employment No.

DesignationJob Group/Scale:

County Ministry.....Department.....

Date: Signature.....