

COUNTY GOVERNMENT OF KITUI



PUBLIC SERVICE MANAGEMENT AND GENERAL ADMINISTRATION

TENDER NOTICE

**TENDER NO: CGOKTI/PSMGA/001/2024-2025 NEGOTIATION NO.1654899
PROVISION OF COMPREHENSIVE INSURANCE OF MOTOR VEHICLE, MOTOR
CYCLES AND MACHINERY, DATA CENTRE AND THE GOVERNOR'S
ADMINISTRATION BLOCK (INCLUSIVE OF THE ANNEX)**

1.0 INTRODUCTION:

The County Government of Kitui intends to procure a comprehensive insurance cover for its fleet of Motor vehicles, Motor cycles and Machinery, Data Centre and the Governor's Administration Block (Inclusive of the annex)

2.0 THE OBJECTIVE

The purpose of the Tender is to select an eligible Insurance Company licensed by Insurance Regulatory Authority (IRA) to offer underwriting services in Kenya to provide Motor Vehicle Insurance Cover

The successful Insurance Company shall enter into a **Twelve (12) Months** contract renewable, the second year's renewal shall depend upon satisfactory performance in the first year.

Interested eligible Insurance firms are invited to submit their bids and are required to present written evidence of the following:-

- (I). Provide evidence of registration/license with the Insurance Regulatory Authority (IRA) for the current year
- (ii). Provide Annual Reports and Accounts for the past three (3) years (2021/2022/2023).
- (iii) Must have a minimum of Ksh 2,000,000,000 Annual gross written motor premium for the last 3 Years
- (v) Provide list of service providers (garages, Motor assessment firms, Investigators, towing services)
- (vi) Current membership certificate of the Association of Kenya Insurance (AKI)
- (vii) Evidence of operating as a licensed General Insurance Provider for the last 5 years (Attach certificates from IRA)
- (viii) Tenderers MUST attach signed site visit certificates. Site visits will be on **Wednesday 11th September, 2024**. Interested bidders should assemble at Governors Administration Block by 10.00AM

The tender documents containing detailed information on the tenders can freely be downloaded from the county government of Kitui Website (www.kitui.go.ke) or PPIP Portal: www.tenders.go.ke with effect from **6th September, 2024**.

Bids shall be valid for a period of 140 days after bid opening. Tenders must be accompanied by bid security for **ksh.550,000.00** . in form of a bank guarantee or from any reputable financial institutions registered by the PPRA.

Complete tender documents **MUST** be submitted through the **IFMIS SUPPLIER PORTAL**: www.supplier.treasury.go.ke (<http://www.supplier.treasury.go.ke>) and **original document in a plain sealed envelope** indicating tender number and description as described in the Tender Document should be deposited in the Tender box located at Ground Floor Entrance new Governor's Office block, annex building, along savani Road, opposite CDF Office- Kitui central. County Government Headquarters so as to be received on or before **16th September 2024 at 11.00 AM**.

NOTE: Bidders who may experience challenges in accessing and uploading their tenders in the IFMIS Tender Portal should contact the IFMIS helpdesk (Tel: 0800721477 /020480180) at the National Treasury.

**CHIEF OFFICER
PUBLIC SERVICE MANAGEMENT AND GENERAL ADMINISTRATION.**